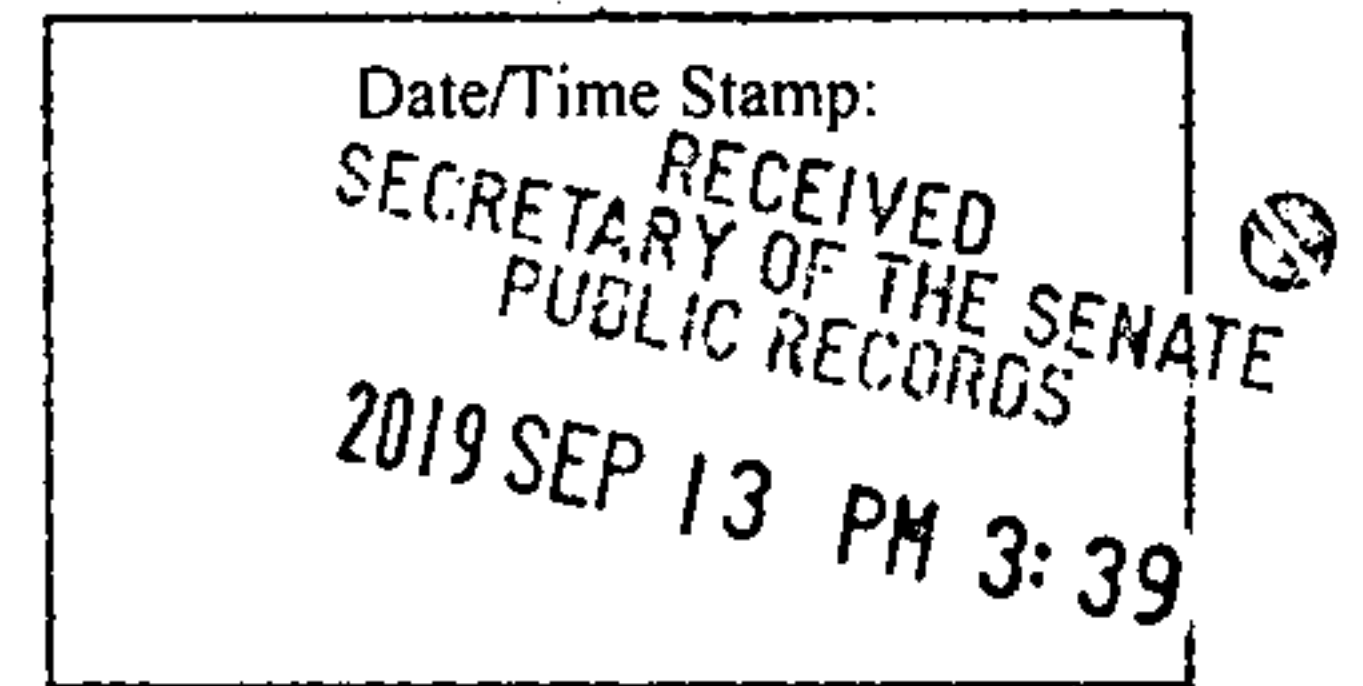


# Employee Post-Travel Disclosure of Travel Expenses

**Post-Travel Filing Instructions:** Complete this form within 30 days of returning from travel. Submit all forms to the Office of Public Records in 232 Hart Building.



In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

- ☒ The original Employee Pre-Travel Authorization (Form RE-1), AND
- ☒ A copy of the Private Sponsor Travel Certification Form with all attachments (itinerary, invitee list, etc.)

Private Sponsor(s) (list all): See Attachment A

Travel date(s): August 12 - 15, 2019

Name of accompanying family member (if any): N/A

Relationship to Traveler: ☐ Spouse ☐ Child

IF THE COST OF LODGING DID NOT INCREASE DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

## Expenses for Employee:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate	\$588.59	\$338.56 (inc. taxes)	\$127.87 (including taxes)	\$8 Entry fee for fairgrounds (location of dinner and exhibits on 8/12). Fee did NOT provide access to recreational elements of State Fair.
<input checked="" type="checkbox"/> Actual Amount				

## Expenses for Accompanying Spouse or Dependent Child (if applicable):

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate	N/A	N/A	N/A	N/A
<input type="checkbox"/> Actual Amount				

Provide a description of all meetings and events attended. See Senate Rule 35.2(c)(6). (Attach additional pages if necessary.): All meetings and tours facilitated a better understanding of US agriculture and the production and use of renewable fuels such as ethanol and biodiesel.

9/13/19  
(Date)

Lana Lee Burkett  
(Printed name of traveler)

Lana Lee Burkett  
(Signature of traveler)

## TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connections with travel described in the Employee Pre-Travel Authorization form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

Deb Fischer

(Signature of Supervising Senator/Officer)

(Date)

**ATTACHMENT A**

**1. Sponsor(s) of the trip (please list all sponsors):**

Iowa Renewable Fuels Association

National Biodiesel Foundation

Renewable Fuels Foundation

Iowa Corn Growers Association

Iowa Soybean Association

Iowa Biodiesel Board

Missouri Corn Growers Association

North Dakota Ethanol Council

Nebraska Corn Board

Renew Kansas

Farm Credit Services of America

Renewable Fuels Nebraska

Kansas Soybean Commission

Kansas Corn Growers Association

Ames Chamber of Commerce

Iowa Biotechnology Association

Big River Resources

Western Dubuque Biodiesel

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## PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

- 
1. Sponsor(s) of the trip (please list all sponsors): See Attachment A
  2. Description of the trip: See Attachment B
  3. Dates of travel: August 12 - August 15, 2019
  4. Place of travel: Des Moines, Ames, Waterloo, Dubuque, and Cedar Rapids, Iowa
  5. Name and title of Senate invitees: See Attachment C
  6. I *certify* that the trip fits one of the following categories:
    - ☒ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal **and** do not retain or employ registered lobbyists or agents of a foreign principal **and** no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.
    - OR**
    - ☐ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).
  7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.  
**AND**
    - ☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
  8. I *certify* that:
    - ☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.
    - AND**
    - ☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

9. **USE ONLY IF YOU CHECKED QUESTION 6(B)**

I *certify* that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

- ☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

**OR**

- ☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (*see questions 6 and 10*).

**OR**

- ☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

10. **USE ONLY IF YOU CHECKED QUESTION 9(B)**

If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

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11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

All sponsors have contributed to planning the Tour and identifying invitees, and all sponsors are expected to serve as hosts and/or presenters for different parts of the Tour.

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

See Attachment D

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

See Attachment E



15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

See Attachment F

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
<input checked="" type="checkbox"/> Good Faith estimate  <input type="checkbox"/> Actual Amounts	\$750 (airfare and bus)	\$316	\$115	\$8 - Entry fee for fairgrounds at Iowa State Fair. Fee does not provide access to recreational elements of the Fair.

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

The trip involves events that are arranged or organized specifically with regard to congressional participation.

18. Reason for selecting the location of the event or trip

Iowa is the heart of renewable fuels production and research, thereby allowing the Tour to visit a wide range of informative locations in a timely manner

19. Name and location of hotel or other lodging facility:

See Attachment G

20. Reason(s) for selecting hotel or other lodging facility:

Reasonable price for the time of year, location in close proximity to Tour events, and they could accommodate a room block of our size.

21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

See Attachment H.

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

All travel (airfare and bus) will be coach class.

23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

None

25. I hereby *certify* that the information contained herein is true, complete and correct. (For trips involving more than one sponsor, you *must* include a completed signature page for each additional sponsor):

Signature of Travel Sponsor: Monte Shaw

Name and Title: Monte Shaw, Executive Director

Name of Organization: Iowa Renewable Fuels Association

Address: 5505 NW 88th Street, Johnston, Iowa, 50131

Telephone Number: 515-252-6249

Fax Number: \_\_\_\_\_

E-mail Address: mshaw@iowarfa.org

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Iowa Renewable Fuels Association  
National Biodiesel Foundation  
Renewable Fuels Foundation  
Iowa Corn Growers Association  
Iowa Soybean Association  
Iowa Biodiesel Board  
Missouri Corn Growers Association  
North Dakota Ethanol Council  
Nebraska Corn Board  
Renew Kansas  
Farm Credit Services of America  
Renewable Fuels Nebraska  
Kansas Soybean Commission  
Kansas Corn Growers Association  
Ames Chamber of Commerce  
Iowa Biotechnology Association  
Big River Resources  
Western Dubuque Biodiesel

## ATTACHMENT B

### **2. Description of the trip:**

To enhance first-hand knowledge of agriculture, energy, and environmental issues by touring corn ethanol and biodiesel production facilities, family farms, livestock producers, manufacturing facilities, and research centers; and meeting with local, state and national experts to discuss ag and renewable fuels operations and policies.



## Attachment C

**5. Name and title of Senate invitees.**

Name	Title	Office
Aaron Goldner	Energy Policy Adviser	Sheldon Whitehouse
Aaron Suntag	Senior Policy Adviser	Deborah Stabenow
Abby Duggan	Ag LA	Sherrod Brown
Ace Burch	Legislative Assistant	Lamar Alexander
Ada Waelder	Professional Staff Member	Committee on Energy & Natural Resources
Adam DeMella	Professional Staff Member	Committee on Appropriations
Adam Hechavarria	Energy LA	Todd Young
Adam Schiff	Agriculture Legislative Assistant	Tina Smith
Adam Tarr	Legislative Assistant	Robert Casey
Adam Tomlinson	Legislative Director	Shelley Capito
Adam Zipkin	Legislative Counsel	Cory Booker
Adrian Deveny	Energy LA	Jeff Merkley
Adrienne Wojciechowski	Professional Staff Member	Committee on Appropriations
Alex Graf	Energy LA	Debbie Stabenow
Alexandra Lowe-Server	Ag LA	Kirsten Gillibrand
Alexis Segal	Water and Environment Legislative Assistant	Dianne Feinstein
Ali Toal	Energy LA	Cory Gardner
Amanda Hall	Legislative Assistant	James Inhofe
Amber Bland	Energy LA	John Barrasso
Andres Hoyos	Legislative Assistant	Margaret Hassan
Andrew Bahrenburg	Legislative Assistant	Patrick Leahy
Andrew Brandt	Legislative Assistant	Chuck Grassley
Andrew Earl	Legislative Assistant	Michael Crapo
Andrew Harding	Counsel	Committee on Enviroment & Public Works
Andrew Rogers	Chief Counsel, Democratic	Committee on Enviroment & Public Works
Andrew Siracuse	Legislative Assistant	John Cornyn
Andrew Terp	Legislative Assistant	Todd Young
Andrew Vlasaty	Senior Professional Staff Member	Committee on Agriculture, Nutrition, & Forestry
Andrew Williams	Legislative Assistant	Michael Enzi
Andrew Wishnia	Senior Policy Adviser	Committee on Enviroment & Public Works
Andy Zach	Professional Staff Member	Committee on Enviroment & Public Works
Ani Toumajan	Energy LA	Debbie Stabenow
Ann Robertson	Legislative Assistant	Lisa Murkowski



Chance Hunley	Staff Assistant/Legislative Correspondent	Committee on Agriculture, Nutrition, & Forestry
Charles Cogar	Legislative Director	Tim Scott
Charles Ziegler	Energy LA	John Barrasso
Charlie Anderson	Legislative Assistant	Micheal Bennet
Charlie Bolton	Energy LA	Rob Portman
Chelsie Keys	Senior Professional Staff Member	Committee on Agriculture, Nutrition, & Forestry
Chester Carson	Senior Professional Staff Member	Committee on Energy & Natural Resources
Chloe Cantor	Legislative Assistant	Roger Wicker
Chris Allen	Tax	Pat Roberts
Chris Blackburn	Senior Adviser, Climate and Energy	Brian Schatz
Chris Farrar	Ag LA	John Boozman
Chris Griffin	Staff Assistant	Committee on Energy & Natural Resources
Chris Prendergast	Legislative Assistant	Tom Carper
Chris Young	Legislative Correspondent	Chris Coons
Chrissy Rabuse	Staff Assistant	Committee on Environment & Public Works
Christine Rock	Staff Assistant/Legislative Correspondent	Committee on Agriculture, Nutrition, & Forestry
Christopher Hanson	Professional Staff Member	Committee on Appropriations
Cicely Batie	Legislative Aide	Debra Fischer
Clay Armentrout	General Counsel	Richard Shelby
Clint Odom	Energy LA	Kamala Harris
Colleene Thomas	Senior Policy Adviser	Tammy Baldwin
Collin Lomagistro	Senior Policy Adviser	Richard Scott
Conor McGrath	Energy LA	Jerry Moran
Corey Brown	Legislative Assistant	Thom Tillis
Courtney Lam	Legislative Correspondent	Mark Warner
Craig Thomas	Legislative Assistant	Committee on Environment & Public Works
Dan Alpert	Senior Legislative Assistant	Martin Heinrich
Dan Dudis	Counsel	Sheldon Whitehouse
Dan Dunham	Ag LA	Deb Fischer
Dan Gerig	Legislative Assistant	Steven Daines
Dan Hillenbrand	Policy Adviser	James Inhofe
Daniel Hale	Policy Adviser	Marsha Blackburn
Daniel Hale	Energy LA	David Perdue
Daniel McCarthy	Energy LA	Tammy Baldwin
Daniel Ulmer	Deputy Chief of Staff, Policy	Cindy Hyde-Smith
Danielle Janowski	Ag LA	John Thune
DaNita Murray	Chief Counsel	Committee on Agriculture, Nutrition, & Forestry
Darin Guries	Senior Professional Staff Member	Committee on Agriculture, Nutrition, & Forestry

David Milstein	Legislative Assistant	Ted Cruz
Dominic Nordel	Legislative Correspondent	Steven Daines
Dominic Saavedra	Legislative Assistant	Martin Heinrich
Doug Clapp	Professional Staff Member	Committee on Appropriations
Doug Pack	Energy LA	Steve Daines
Dylan Leazes	Legislative Correspondent	John Reed
Edward Edney	Energy LA	Tammy Duckworth
Elena Brennan	Legislative Assistant	Marsha Blackburn
Eleni Valanos	Legislative Aide	Marco Rubio
Elizabeth Dent	Professional Staff Member	Committee on Appropriations
Elizabeth Hill	Energy LA	Martin Heinrich
Elizabeth Horner	Senior Counsel	Committee on Environment & Public Works
Elizabeth Mabry	Senior Policy Adviser	Committee on Environment & Public Works
Ellen Beares	Professional Staff Member	Committee on Commerce
Emily Enderle	Legislative Assistant	Sheldon Whitehouse
Emily Farnell	Energy LA	Joe Manchin
Emily Lavery	Legislative Assistant	Tim Scott
Emily Patt	Ag LA	Pat Roberts
Emily Smith	Legislative Assistant	Christopher Murphy
Ephraim Froehlich	Energy LA	Lisa Murkowski
Eric Deeble	Legislative Assistant	Kirsten Gillibrand
Eric Slee	Deputy Legislative Director	Pat Roberts
Erica Andeweg	Ag LA	Deb Fischer
Erica Anhalt	Legislative Assistant	Jeanne Shaheen
Ericka King	Legislative Counsel	Randal Paul
Erik Elam	Legislative Assistant	Committee on Environment & Public Works
Erin Jamagin	Energy LA	John Barrasso
Flin Hyre	Legislative Correspondent	Pat Roberts
Franz Wuerfmannsdobler	Energy LA	Chris Coons
Fred Clark	Senior Counsel	Committee on Agriculture, Nutrition, & Forestry
Garrett Kral	Legal Fellow	Committee on Environment & Public Works
Gerald Huang	Ag LA	David Perdue
Ginger Willson	Energy LA	Ben Sasse
Grant Cope	Senior Counsel	Committee on Environment & Public Works
Gray Maxwell	Floor Director	Benjamin Cardin
Haley Donahue	Staff Assistant/Legislative Correspondent	Committee on Agriculture, Nutrition, & Forestry
Harrison Kajdan	Junior Legislative Assistant	Cindy Hyde-Smith
Heath Hansen	Energy LA	Mike Lee
Heather Majors	Legislative Assistant	John Reed









Lane Dickson	Professional Staff Member	Committee on Energy & Natural Resources
Laura Lee Burkett	Legislative Assistant	Debra Fischer
Laura Sherrod	Legislative Aide	G Jones
Leah Rubin Shen	Energy and Environment Policy Adviser	Christopher Coons
Lindsey Griffith	Legislative Assistant	Edward Markey
Lindsey Robinson	Ag LA	David Perdue
Livia Shmavonian	Ag LA	Bob Casey
Liz Banicki	Legislative Assistant	Dan Sullivan
Lizzy Olsen	Counsel	Committee on Environment & Public Works
Logan Hollers	Legislative Assistant	Jeffrey Merkley
Logan Penfield	Legislative Aide	Michael Rounds
Lot Kwarteng	Ag LA	Debbie Stabenow
Lucy Murfitt	Deputy Chief Counsel, Republican	Committee on Energy & Natural Resources
Luke Holland	Chief of Staff	James Inhofe
Lynn Tjeerdsma	Senior Policy Adviser	John Thune
Madeline Canning	Staff Assistant, Democratic	Committee on Environment & Public Works
Madeline Lefton	Energy LA	Lisa Murkowski
Malcolm McGeary	Legislative Assistant	Ronald Wyden
Mandy Gunasekara	Majority Professional Staff	Committee on Environment & Public Works
Maria Sierra	Energy LA	Bill Cassidy
Mark Copeland	Senior Policy Adviser	Tammy Duckworth
Mark Libell	Legislative Director	G Jones
Mary Beth Schultz	Chief Counsel, Democratic	Committee on Agriculture, Nutrition, & Forestry
Mary Moody	Energy LA	Bill Cassidy
Matt Erickson	Chief Economist	Committee on Agriculture, Nutrition, & Forestry
Matt Leggett	Chief Counsel, Republican	Committee on Environment & Public Works
Matt McCarthy	Energy LA	Maria Cantwell
Matt Van Kuiken	Legislative Assistant	Debbie Stabenow
Matteo Moran	Legislative Aide	Thomas Cotton
Max Hyman	Grants Coordinator/Legislative Aide	Shelley Capito
Maya Hermann	Legislative Assistant	Martin Heinrich
Maya Kalonia	Legislative Assistant	Richard Blumenthal
Megan Harrington	Energy LA	Rob Portman
Megan Thompson	Legislative Assistant	Maria Cantwell
Meghan Conklin	Policy Adviser	Christopher Van Hollen
Meghan Dorn	Legislative Aide	Lindsey Graham
Meghan Thacker	Senior Policy Adviser	Steven Daines
Melissa Zimmerman	Professional Staff Member	Committee on Appropriations
Meris Petek	Policy Adviser	Joni Ernst





Quinton Carroll	Legislative Assistant	Daniel Sullivan
Radha Adhar	Senior Policy Adviser	Tammy Duckworth
Ra'iatea Lohe	Legislative Assistant	Brian Schatz
Randall Gibson	Legislative Aide	Lamar Alexander
Rebecca Higgins	Senior Policy Adviser	Committee on Environment & Public Works
Rebecca Howard	Legislative Assistant	G Jones
Richard Russell	Staff Director, Republican	Committee on Environment & Public Works
Rishi Sahgal	Legislative Assistant	Dianne Feinstein
Rita Habib	Ag LA	Michael Bennet
Rob Childers	Legislative Assistant	Robert Menendez
Rob Rosado	Senior Professional Staff Member	Committee on Agriculture, Nutrition, & Forestry
Rob Skjonsberg	Energy LA	Mike Rounds
Robert Sneed	Energy LA	Richard Burr
Romel Nicholas	Legislative Assistant	Patrick Toomey
Ron Anderson	Senior Policy Adviser	William Cassidy
Rory Stanley	Professional Staff Member	Committee on Energy & Natural Resources
Rosalyn Brummette	Legislative Aide/Executive Assistant	Committee on Agriculture, Nutrition, & Forestry
Ryan Donnelly	Legislative Aide	John Thune
Sam Beaver	Legislative Assistant	John Cornyn
Sam French	Research Assistant	Committee on Environment & Public Works
Sam Love	Energy LA	Cory Gardner
Sanjana Puskoor	Legislative Aide	Michael Bennet
Sanjay Kane	Energy LA	Angus King
Sarah Pearce	Energy LA	Rob Portman
Sarah Peery	Legislative Assistant	Robert Portman
Sarah Schenning	Energy LA	Chris Van Hollen
Sarah Venuto	Staff Director, Democratic	Committee on Energy & Natural Resources
Scott Gelbman	Energy LA	Chuck Schumer
Scott Graber	Legislative Assistant/Counsel	Lindsey Graham
Sean Babington	Legislative Assistant	Committee on Agriculture
Sean Byrne	Legislative Assistant	Chuck Schumer
Seth Gainer	Energy LA	Joe Manchin
Shannon Frede	Legislative Assistant	Benjamin Cardin
Sherman Patrick	Ag LA	Patrick Leahy
Shomari Figures	Ag LA	Sherrod Brown
Shuchi Talati	Energy LA	Tammy Duckworth
Skylar Sowder	Legislative Assistant	John Boozman
Stephanie Carlson	Legislative Assistant	Chuck Grassley
Sydney Pettit	Legislative Assistant	Shelley Capito

Taylor Gayton	Legislative Correspondent	Gary Peters
Tom Fox	Senior Counsel	Committee on Environment & Public Works
Tomas Delgado	Legislative Correspondent	Dianne Feinstein
Torie Ness	Legislative Assistant	Thom Tillis
Travis Cone	Legislative Assistant	Shelley Capito
Tre Easton	Legislative Assistant	Patricia Murray
Trevor Dean	Energy LA	Catherine Cortez-Masto
Trevor Pearson	Policy Adviser	Martha McSally
Trey McKenzie	Legislative Assistant	Roy Blunt
Tristan Abbey	Senior Professional Staff Member	Committee on Energy & Natural Resources
Tyler Brown	Legislative Assistant	Joni Ernst
Tyler Hardy	Energy LA	John Hoeven
Valerie Manak	Energy Policy Adviser	James Lankford
Virgilio Barrera	Legislative Assistant	Martin Heinrich
Vu Ritchie	Counsel	Thomas Cotton
Ward Griffin	U.S. Commodity Futures Trading Commission Detailee	Committee on Agriculture, Nutrition, & Forestry
Wayne Stoskopf	Professional Staff Member	Committee on Agriculture, Nutrition, & Forestry
Wes Brooks	Legislative Assistant	Marco Rubio
Wesley Wright	Legislative Aide	Patrick Toomey
Will Batson	Legislative Assistant	Ted Cruz
Will Stafford	Energy LA	Pat Roberts
William Niebling	Energy LA	Kamala Harris
Zach Pilchen	Brookings Institution Legis Congressional Fellow	Committee on Environment & Public Works
Zephrairie Buetow	Legislative Assistant	Gary Peters



## ATTACHMENT D

### **13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:**

**Iowa Renewable Fuels Association:** brings together Iowa ethanol and biodiesel producers to foster the development and growth of the state's renewable fuels industry through education, promotion and infrastructure development. IRFA is committed to making Iowa a leader in producing renewable fuels and value-added co-products; has contributed to planning the tour and will serve as host/presenter on the tour.

**National Biodiesel Foundation:** supports and promotes outreach, education, science, and demonstration activities for the advancement of biodiesel and its co-products to improve national security, air quality and the environment; has contributed to planning the tour and will serve as a presenter on the tour.

**Renewable Fuels Foundation:** seeks to meet the education, research, and strategic planning needs of the U.S. fuel ethanol industry; has contributed to planning the tour and will serve as a presenter on the tour.

**Iowa Corn Growers Association:** a membership organization supporting agricultural issues on behalf of its members, ICGA's mission is to create opportunities for long term Iowa corn grower profitability; has contributed to planning the tour and will serve as a contributor on the tour.

**Iowa Soybean Association:** a membership organization recognized for excellence in enhancing long term sustainability of Iowa soybean farmers. ISA's mission is to expand opportunities and deliver results for Iowa soybean farmers; has contributed to planning the tour and will serve as a contributor on the tour.

**Iowa Biodiesel Board:** represents the biodiesel industry in Iowa, from production through distribution to end users. The IBB promotes the commercial success of biodiesel in Iowa; has contributed to planning the tour and will serve as a contributor on the tour.

**Missouri Corn Growers Association:** a membership organization supporting agricultural issues on behalf of its members, has contributed to planning the tour, identified invitees and will serve as a contributor on the tour.

**North Dakota Ethanol Council:** brings together ethanol producers in North Dakota to help grow production and demand for ethanol, has contributed to planning the tour and identified invitees.

**Renew Kansas:** brings together ethanol producers in Kansas to help grow production and demand for ethanol, has contributed to planning the tour, identified invitees and will serve as a contributor on the tour.

**Nebraska Corn Board** works to support agricultural issues on behalf of its members, including promoting the production and use of renewable fuels, and supports the Tour because growing value-added markets like biofuels vital to their members' future.

**Farm Credit Services of America:** a mission-driven financial cooperative serving farmers, ranchers and rural Americans that finances renewable energy projects and has an overall concern regarding the economic health of rural America; has contributed to planning the tour and identified invitees.

**Renewable Fuels Nebraska:** brings together ethanol producers in Nebraska to help grow production and demand for ethanol; has contributed to planning the tour and identified invitees.

**Kansas Soybean Commission:** serves as the voice and advocate for soybean-farmer-members, including expanding public awareness of the soybean markets; has contributed to planning the tour, identified invitees and will serve as a contributor on the tour.

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**Kansas Corn Growers Association:** actively works with other commodity and farm organizations to maximize the voice of Kansas corn producers for the promotion and market development of ethanol and other value-added products made from corn, has contributed to planning the tour, identified invitees.

**Ames Chamber of Commerce:** strives to make Ames a better place to live, work, and do business by strengthening the economic vitality and the quality of life in the Ames community; has contributed to planning the tour, and will serve as a contributor on the tour.

**Iowa Biotechnology Association:** the Iowa Biotechnology Association unifies more than Iowa's bioscience industry, academic research institutions and economic development organizations; has contributed to planning the tour and will serve as a contributor on the tour.

**Big River Resources:** a locally controlled business enterprise providing farmers and local investors with the chance to extract added value through ownership of an ethanol processing plant; has contributed to planning the tour and will serve as a presenter on the tour.

**Western Dubuque Biodiesel:** a locally controlled business enterprise providing farmers and local investors with the chance to extract added value through ownership of an biodiesel processing plant; has contributed to planning the tour and will serve as a presenter on the tour.



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**Iowa Renewable Fuels Association, Iowa Biodiesel Board, Renew Kansas, Renewable Fuels Nebraska, and the North Dakota Ethanol Council** host educational programs for their members and the public.

**Renewable Fuels Foundation** develops K-12 science curriculum on ethanol and sponsors scholarships.

**Iowa Corn Growers Association, Kansas Corn Growers Association, Nebraska Corn Board and Missouri Corn Growers Association** conduct many activities to educate consumers and the public on corn issues.

**Iowa Soybean Association and Kansas Soybean Association** organizes many activities to educate consumers and the public on soybean issues.

**Big River Resources and Western Dubuque Biodiesel** participates in numerous industry events to educate the public, investors or policy makers about the issues facing renewable fuels. They also occasionally host plant tours for schools or the public.

**Farm Credit Services of America** conducts a community involvement program, which provides funding and resources to a variety of organizations that support agricultural causes. The program is focused on making a positive difference in the communities they serve.

**Ames Chamber of Commerce** conducts community outreach to businesses and people both in and outside of Ames to highlight the business and living environment provided by a city at the center of the high-tech ag world.

**Iowa Biotechnology Association** host events and forums to discuss biotechnology and how biofuels are growing part of this new industry.

**ATTACHMENT G**

**19. Name and location of hotel or other lodging facility:**

Aug. 12  
Prairie Meadows Hotel  
1 Prairie Meadows Drive  
Altoona, IA 50009

Aug. 13  
Courtyard by Marriott  
250 Westfield Ave  
Waterloo, IA 50701

Aug. 14  
Hotel Julien  
200 Main St  
Dubuque, Iowa 52001

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The hotels for Tuesday and Wednesday night are at the government rate of \$94.

The estimated food costs are below the government per diem:

Even with the challenges of the Monday night hotel due to the fair, our estimated combined lodging and meal expenses are below the government per diem for the duration of the Tour.

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# PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

## SIGNATURE PAGE FOR ADDITIONAL SPONSOR

(to be completed by each additional sponsor)

I hereby *certify* that the information contained on pages 1-4 of the certification form and any accompanying addenda, all submitted in connection with the 08/12/2019 - 08/15/2019 trip  
to Iowa *Dates of Travel (Month Day, Year)*  
*Place of Travel* is true, complete, and correct.

Signature of Travel Sponsor: 

Name and Title: Dan Culhane, CEO

Name of Organization: Ames Chamber of Commerce

Address: 304 Main Street, Ames, IA 50010

Telephone Number: 515-232-2310

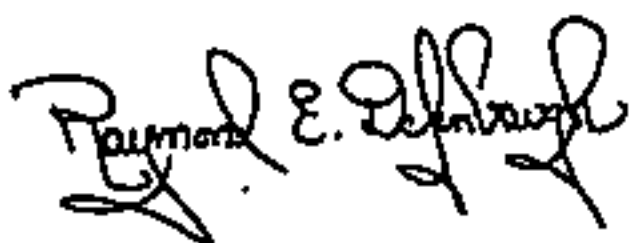
Fax Number: N/A

E-mail Address: dan@ameschamber.com

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**PRIVATE SPONSOR TRAVEL CERTIFICATION FORM**  
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to Iowa is true, complete, and correct.  
*Place of Travel**Dates of Travel (Month Day, Year)*

Signature of Travel Sponsor: 

Name and Title: Ray Defenbaugh, CEO

Name of Organization: Big River Resources

Address: 211 N Gear Ave, Suite 200, West Burlington, IA 52655

Telephone Number: 319-753-1100

Fax Number: N/A

E-mail Address: ray.defenbaugh@bigriverresources.com

# PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

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to Iowa Dates of Travel (Month Day, Year)  
is true, complete, and correct.  
Place of Travel

Signature of Travel Sponsor: Judy Hartlieb

Name and Title: Judy Hartlieb, Vice President

Name of Organization: Farm Credit Services of America

Address: 5015 S 118th St, Omaha, NE 68137

Telephone Number: 402-210-8071

Fax Number: N/A

E-mail Address: Judy.Hartlieb@fcsamerica.com

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*(to be completed by each additional sponsor)*

to Iowa is true, complete, and correct.

Signature of Travel Sponsor: *Don Kennedy*

Name and Title: Grant Kimberley, Executive Director

Name of Organization: Iowa Biodiesel Board

Address: 1255 SW Prairie Trail Pkwy, Ankeny, IA 50023

Telephone Number: 515-334-1024


Fax Number: 515-334-1124

E-mail Address: [grantk@iowabiodiesel.org](mailto:grantk@iowabiodiesel.org)



*(to be completed by each additional sponsor)*

I hereby *certify* that the information contained on pages 1-4 of the certification form and any accompanying addenda, all submitted in connection with the 08/12/2019 - 08/15/2019 trip  
to Iowa is true, complete, and correct.  
*Dates of Travel (Month Day, Year)*  
*Place of Travel*

Signature of Travel Sponsor: 

Name and Title: **Jessica Hyland, Executive Director**

Name of Organization: Iowa Biotechnology Association

Address: 900 Des Moines St, Des Moines, IA 50309

Telephone Number: 515-327-9156

Fax Number: N/A

E-mail Address: [jessica@iowabio.org](mailto:jessica@iowabio.org)


Private Sponsor Certification – Additional Sponsor Signature Page

**PRIVATE SPONSOR TRAVEL CERTIFICATION FORM**

**SIGNATURE PAGE FOR ADDITIONAL SPONSOR**

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to Iowa is true, complete, and correct.  
*Place of Travel*

Signature of Travel Sponsor: 

Name and Title: Craig Floss, Chief Executive Director

Name of Organization: Iowa Corn Growers Association

Address: 5505 NW 88th Street, Johnston, IA 50131


Telephone Number: 515-225-9242

Fax Number: 515-225-0781

E-mail Address: cfloss@iowacorn.org

*(to be completed by each additional sponsor)*

I hereby *certify* that the information contained on pages 1-4 of the certification form and any accompanying addenda, all submitted in connection with the 08/12/2019 - 08/15/2019 trip  
to Iowa is true, complete, and correct.  
*Dates of Travel (Month Day, Year)*  
*Place of Travel*

Signature of Travel Sponsor: 

Name and Title: **Kirk Leeds, Chief Executive Officer**

Name of Organization: Iowa Soybean Association

Address: 1255 SW Prairie Trail Pkwy, Ankeny, IA 50023

Telephone Number: 515-334-1015

Fax Number: 515-334-1115

E-mail Address: [kleeds@iasoybeans.com](mailto:kleeds@iasoybeans.com)

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**PRIVATE SPONSOR TRAVEL CERTIFICATION FORM**

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to Iowa Place of Travel is true, complete, and correct. Dates of Travel (Month Day, Year)

Signature of Travel Sponsor: \_\_\_\_\_

Name and Title: Greg Krissek, Executive Director

Name of Organization: Kansas Corn Growers Association

Address: 2627 KFB Plaza, Ste 403E, Manhattan, KS 66503

Telephone Number: 316-213-6610

Fax Number: N/A

E-mail Address: gkrissek@ksgrains.com

**PRIVATE SPONSOR TRAVEL CERTIFICATION FORM**  
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to Iowa is true, complete, and correct.  
*Dates of Travel (Month Day, Year)*  
*Place of Travel*

Signature of Travel Sponsor: *Anton J. Hamer*

Name and Title: Kenlon Johannes, CEO

Name of Organization: Kansas Soybean Commission

Address: 1000 SW Red Oaks Place, Topeka, KS 66615

Telephone Number: 877-577-6923

Fax Number: N/A

E-mail Address: johannes@kansassoybeans.org

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*(to be completed by each additional sponsor)*

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to Iowa, \_\_\_\_\_ is true, complete, and correct.  
*Place of Travel* *Dates of Travel (Month Day, Year)*

Signature of Travel Sponsor: Joseph Marshall

Name and Title: Gary Marshall, CEO

Name of Organization: Missouri Corn Growers Association

Address: 3118 Emerald Lane, Jefferson City, MO 65109

Telephone Number: 800-827-4181

Fax Number: 573-893-4612

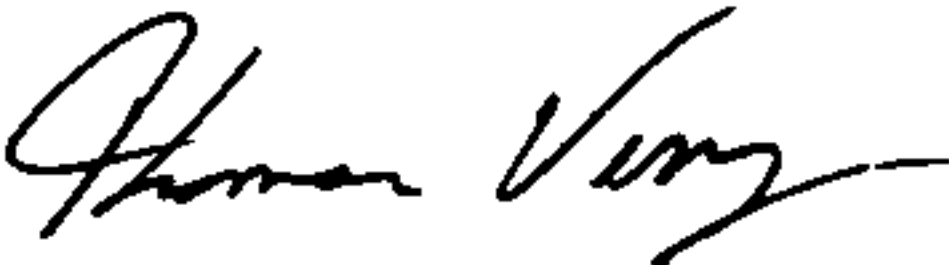
E-mail Address: gmarshall@mocorn.org

# PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

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to Iowa *Place of Travel* is true, complete, and correct. *Dates of Travel (Month Day, Year)*

Signature of Travel Sponsor: 

Name and Title: Tom Verry, Executive Director

Name of Organization: National Biodiesel Foundation

Address: P.O. Box 104898, Jefferson City, MO 65110

Telephone Number: 573-635-3893

Fax Number: 573-635-7913

E-mail Address: tverry@biodiesel.org

**PRIVATE SPONSOR TRAVEL CERTIFICATION FORM**  
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to Iowa is true, complete, and correct.  
*Place of Travel*

Signature of Travel Sponsor: Kelly Brunkhorst

Name and Title: Kelly Brunkhorst, Executive Director

Name of Organization: Nebraska Corn Board

Address: P.O. Box 95107, Lincoln, NE 68509

Telephone Number: 402-471-2676

Fax Number: N/A

E-mail Address: kelly.brunkhorst@nebraska.gov

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**PRIVATE SPONSOR TRAVEL CERTIFICATION FORM**

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to Iowa is true, complete, and correct.  
*Place of Travel* *Dates of Travel (Month Day, Year)*

Signature of Travel Sponsor:



Name and Title: Deana Wiese, Executive Director

Name of Organization: North Dakota Ethanol Council

Address: P.O. Box 1091, Bismarck, ND 58502

Telephone Number: 701-355-4458

Fax Number: N/A

E-mail Address: dwiese@clearwatercommunications.net

**PRIVATE SPONSOR TRAVEL CERTIFICATION FORM**  
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to Iowa is true, complete, and correct.  
*Place of Travel**Dates of Travel (Month Day, Year)*

Signature of Travel Sponsor: 

Name and Title: Ron Seeber, Vice President

Name of Organization: Renew Kansas

Address: 816 SW Tyler, Ste 100, Topeka, KS 66611

Telephone Number: 785-234-0461

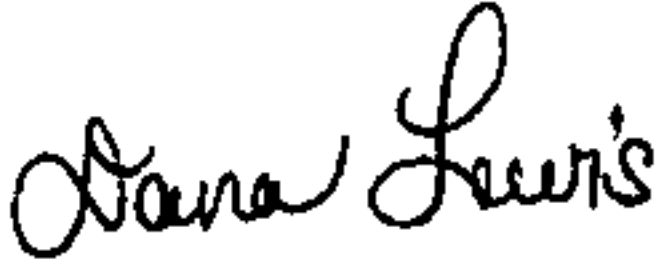
Fax Number: 785-234-2930

E-mail Address: ron@kansasag.org



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to Iowa is true, complete, and correct.  
*Place of Travel**Dates of Travel (Month Day, Year)*

Signature of Travel Sponsor: 

Name and Title: Dana Siefkes-Lewis, Chairman

Name of Organization: Renewable Fuels Foundation

Address: 425 3rd Street SW, Suite 1150, Washington DC, 20024

Telephone Number: 202-289-3835

Fax Number: 202-289-7519

E-mail Address: dana@redfieldenergy.com

**PRIVATE SPONSOR TRAVEL CERTIFICATION FORM**  
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to Iowa is true, complete, and correct.  
*Place of Travel**Dates of Travel (Month Day, Year)*

Signature of Travel Sponsor: 

Name and Title: Troy Bredenkamp, Executive Director

Name of Organization: Renewable Fuels Nebraska

Address: 1701 K Street, Lincoln, NE 68508

Telephone Number: 202-297-2596

Fax Number: N/A

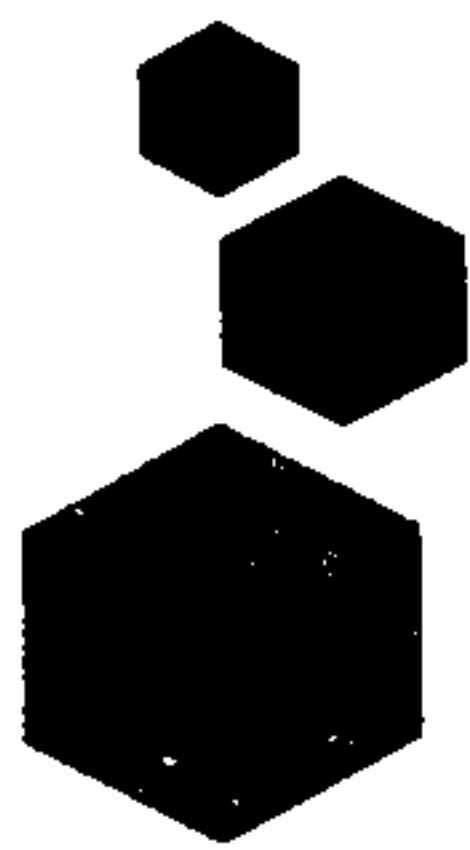
E-mail Address: troyb@renewablefuelsne.org

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**PRIVATE SPONSOR TRAVEL CERTIFICATION FORM**  
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Signature of Travel Sponsor: Thomas Brooks  
Name and Title: Tom Brooks, General Manager  
Name of Organization: Western Dubuque Biodiesel  
Address: 904 Jamesmeier Rd, Farley, IA 52046  
Telephone Number: 563-744-3554  
Fax Number: N/A  
E-mail Address: tom.brooks@wdbiodiesel.com



# 11th Annual Biofuels Science and Sustainability Tour

## 11<sup>th</sup> Annual Biofuels Science and Sustainability Tour Agenda

### Monday, Aug. 12

- 3:16 pm Arrive Des Moines airport from DC via Chicago on AA flights 1033/4138  
Met by bus. Check into hotel.
- 5:15 pm Depart hotel for State Fair  
3121 Dean Ave, Des Moines, IA 50317
- 6:00-6:45 pm **Dinner at Iowa State Fair** (paid for by Tour sponsors)  
Cattlemen's Beef Headquarters  
*Topics: Iowa FFA leaders will discuss their hopes for the future of agriculture and the role that biofuels can play.*
- 6:45 pm Walk to Knapp Animal Learning Center
- 7:00-7:30 pm **Gov. Kim Reynolds and Iowa Secretary of Agriculture Mike Naig address Tour**  
Knapp Animal Learning Center  
*Topics: The Iowa leaders will discuss the importance of biofuels production and use to the Iowa economy and advances in agronomic practices that lead to a reduced environmental footprint year-after-year.*
- 7:30-10:00 pm **Tour Iowa State Fair Agriculture and Renewable Fuels Exhibits**  
*Topics: Attendees will tour state fair exhibits on agriculture and renewable energy to obtain information about new technologies in these industries and to better understand regulatory issues facing the industries.*
- 10:00 pm Depart for hotel
- Overnight Prairie Meadows Hotel  
1 Prairie Meadows Drive, Altoona, IA 50009

### Tuesday, Aug. 13

- 7:30 am Coffee and breakfast available on the bus.

- 8:00 am Depart hotel
- 8:45-9:45 am **Tour Iowa State University Sorenson Research Farm**  
 2171 240th Street, Ames, IA 50014  
*Topic 1: Filling Potholes with Grass (the role perennials can play in improving farm profit) by Dr. Emily Heaton, Associate Professor of Agronomy.*  
*Topic 2: Biochar (improving soil quality and sequestering carbon) by Professor David Laird*
- 9:45 am Depart for Iowa State University BioCentury Research Farm  
 1327 U Ave, Boone, Iowa
- 10:00-11:00 am **Research Updates from Iowa State University**  
*Topic 1: Economics of Renewable Fuels by Gabe Lade, Assistant Professor of Economics*  
*Topic 2: Carbon Removal: Some Practical (and Less Practical) Approaches by Dr. Robert Brown, Bioeconomy Institute Director*
- 11:00-12:15pm **Tour Iowa State University BioCentury Research Farm** (same location, no break)  
*Topics: Attendees will tour state-of-the-art research facility to witness the latest pre-commercial research on enzymatic and thermo-chemical biofuels production as well as pre-treatment of various feedstocks.*
- 12:15 pm Depart for Couser Cattle Company  
 19568 620th Ave, Nevada, IA
- 12:45-1:45 pm **Lunch and Learn with area farmers** (paid for by Tour sponsors)  
*Topics: Overview of Couser ag operation followed by informal small group discussions between area farmers and Tour participants on policy, trade and regulations impacting the farm economy.*
- 1:45-3:45 pm **Tour of Couser Cattle Company** (same location, no break)  
*Topics: Tour participants will learn about the latest seed technology and agronomic practices for corn and soybeans, learn about the benefits of biofuel feed coproducts in livestock operations, witness the advances in precision farming equipment and discuss how biofuels, environmental and trade policy impact family farm operations.*
- 3:45 pm Depart for Magellan Midstream Partners pipeline terminal  
 5360 Eldora Rd, Waterloo, IA 50701
- 5:15-6:30 pm **Tour of Magellan Midstream Partners pipeline terminal**  
*Topics: Petroleum and Biofuels Logistics and Blending Operations by Magellan's Tom Byers*





**3:30-4:15 pm Ethanol Policy Update**

*Topic: Experts will discuss the Renewable Fuel Standard, RINs, small refinery exemptions, exports, octane, carbon and everything ethanol.*

**4:15-5:45 pm Tour Big River United (ethanol plant) (same location, no break)**

*Topics: Plant executives to review production process, advancements in efficiency, and lead tour of plant.*

5:45 pm Depart for Hotel Julien  
200 Main Street, Dubuque, IA 52001

**7:00-8:30 pm Dinner and Discussion at Vinny Vanucchi's (paid for by Tour sponsors)**

180 Main Street, Dubuque, IA 52001

*Topics: IRFA's Monte Shaw will recap the Tour's main highlights and connect what Tour participants have seen "on the ground" with the ongoing policy debates in Washington, DC.*

Overnight      Hotel Julien  
200 Main Street, Dubuque

**Thursday, Aug. 15**

**7:30am** Coffee and breakfast available on the bus

8:00 am Depart hotel for Western Dubuque Biodiesel  
904 Jamesmeier Rd, Farley, IA 52046

**8:30-10:00 am Tour Western Dubuque Biodiesel (biodiesel plant)**

*Topics: See first-hand the improvements in the biodiesel production process, advancements in efficiency, the ability to utilize multiple feedstocks and tour of plant.*

**10:00-10:30 am Biodiesel policy update (same location, no break)**

*Topics: Paul Winters, National Biodiesel Board Director of Public Affairs and Federal Communications, will discuss "What's on the Horizon for Biodiesel," a look at the status of the biodiesel industry and priority policy objectives.*

10:30 am Depart for DuPont Nutrition & Biosciences  
1000 41st Avenue Drive SW, Cedar Rapids, Iowa 52404

**11:45am-1:30pm Lunch and Learn at DuPont Nutrition & Biosciences**  
(paid for by Tour sponsors)

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1:30 pm	Depart for Cedar Rapids airport
1:45 pm	Arrive at Airport
2:45 pm	Depart Cedar Rapids Airport for DC via Chicago on AA flights 3584/2499



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